

OneAegis Guide for IACUC/IBC Research Personnel

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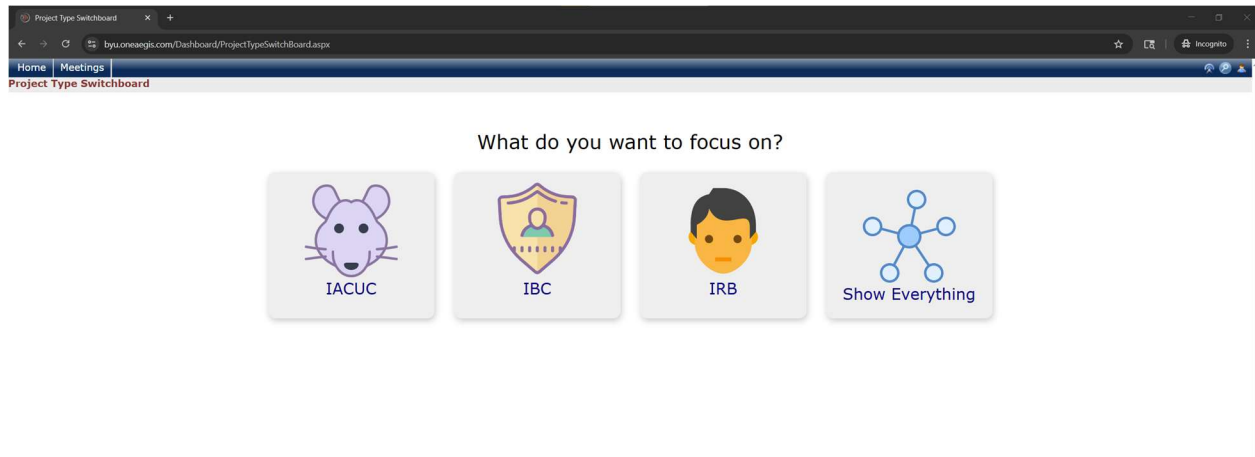
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The OneAegis Dashboard

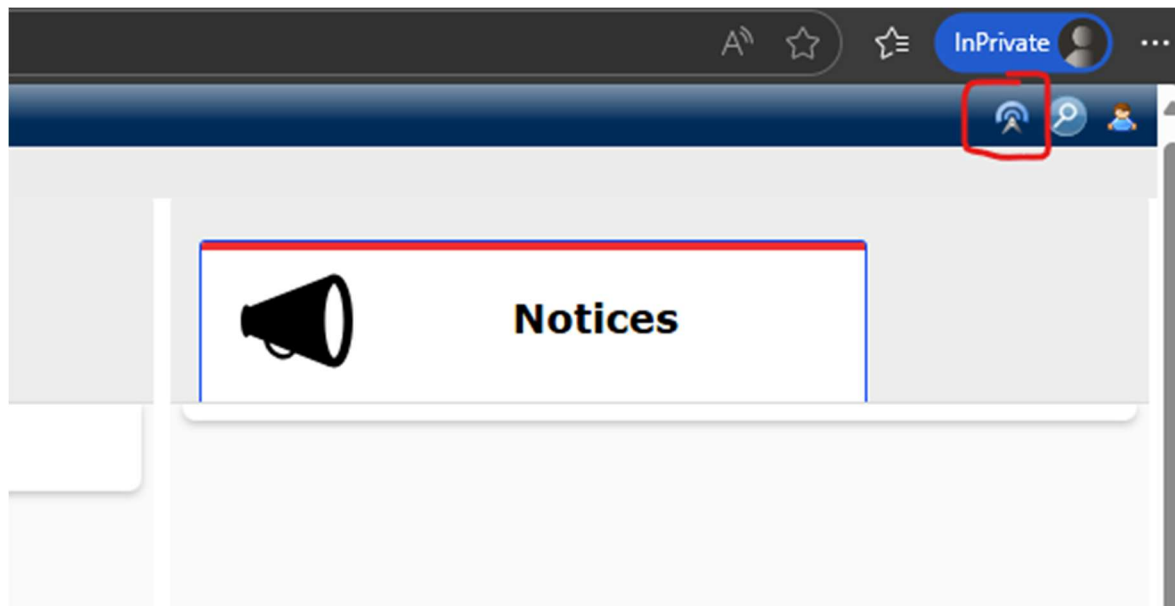
What do you want to focus on?

Log into OneAegis via SSO. On your landing page, select the relevant committee, or select 'Show Everything'.

Selecting 'Show Everything' will show you all the boards/committees you have projects with.



If you need to change your selection, you can click the switchboard icon in the top right corner.



Dashboard Tabs

On your Dashboard, you will have tabs showing either the committee you selected on your switchboard, or all of the committees you have projects with if you selected 'Show Everything'. There will also be an '[xForms](#)' tab if you have any open drafts or forms in progress.

Note: The screenshots below show what your dashboard would look like if you selected 'IACUC' on the switchboard, but the functionality is the same regardless of the committee.

Projects Tab

The 'Projects' tab shows all your submitted applications whether they have been approved or they have been submitted to the IACUC/IBC for review.

The screenshot shows the 'My IACUC' dashboard with the 'Projects' tab selected. The dashboard includes a top navigation bar with 'Home' and 'My IACUC' links. Below the navigation bar, there are two main sections: 'Projects' (20 items) and 'xForms' (14 items). The 'Projects' section is further divided into sub-tabs: 'PI' (20), 'Emergency Contact' (15), 'External Researcher' (2), 'Graduate Write Access' (1), and 'Post-doc Researcher' (4). The main content area displays a grid of project cards. Each card contains the study number, status, title, and expiration date. A red line highlights the project grid area.

Study Number	Status	Title	Expiration Date
25-0009-BYU	New From PI	IACUC Workflow Test #1	
25-07-0007-BYU	Active	DMR Workflow Test	Exp 07/20/2028
25-09-0033-BYU	Active	Rats and Mice React to Ice	
25-09-0034-BYU	Active	IACUC Workflow Test #2 Amendment Test	Exp 09/14/2028
25-09-0035-BYU	Active	IACUC Workflow with Jonathan	
25-09-0036-BYU	Active	Tuesday Test Study-Jonathan	
25-09-0037-BYU	Active	After meeting workflow test	Exp 09/21/2028
25-09-0038-BYU	Active	Hopefully last IACUC test	Exp 09/22/2028
25-0901-BYU	Active	Elk calls vs Manufactured Elk Calls: Effect on mating choices	
25-0902-BYU	Active	Rats and Mice React to Ice	Exp 09/21/2028
Audrey Test-BYU	Active	Audrey Test Project for IACUC App creation	Exp 09/07/2026
PRE25-0001-BYU	New From PI	IACUC Submission Processing Test	
PRE25-0002-BYU	New From PI	workflow testing	
PRE25-0003-BYU	New From PI	IACUC Workflow Testing	Exp 07/06/2028
PRE25-0004-BYU	New From PI	IACUC Workflow Testing 2- Audrey	
PRE25-0009-BYU	New From PI	test	
PRE25-0024-BYU	New From PI		
PRE25-0025-BYU	New From PI		
PRE25-0026-BYU	New From PI		
PRE25-0027-BYU	New From PI		

This is the tab you will use to find your studies to make personnel and protocol amendments from.

Note each study has the study number, title, status, and expiration date (if applicable).

A close-up of a project card from the dashboard. The card displays the study number '25-07-0007-BYU' in red, the status 'Active', the expiration date 'Exp 07/20/2028', and the title 'DMR Workflow Test'. A small mouse icon is visible in the bottom right corner of the card.

On this tab, you can filter the studies you are on by your role. Click the study role you would like to filter to and click the role again if you would like to unfilter your studies.

The screenshot shows the 'My IACUC' dashboard. At the top, there is a navigation bar with 'Home' and 'My IACUC' tabs. Below this, there are two main sections: 'Projects' (20) and 'xForms' (14). The 'Projects' section has a sub-section with filters for study roles: 'PI' (20), 'Emergency Contact' (15), 'External Researcher' (2), 'Graduate Write Access' (1), and 'Post-doc Researcher' (4). The 'Graduate Write Access' filter is highlighted with a red box. Below the filters, there is a list of projects. The first project is 'PRE25-0003-BYU', which is 'New From PI' and has an expiration date of 'Exp 07/06/2028'. The project is labeled 'IACUC Workflow Testing' and has a small icon next to it. A red box highlights the project entry.

Clicking on a project number will take you to that [project's page](#) (see below).

xForms Tab

The xForms tab will display all of your forms that are not yet approved. This includes initial applications, protocol amendments, personnel changes, etc.

You can filter these applications by the status they are in. If you have drafts of forms that you have not submitted to the committee yet, use the 'Unsubmitted' filter. If you want to check the status of a submission that you have sent into the IACUC/IBC office, use the 'Being Processed At A Later Stage' filter. If there are forms that have been sent back to you by the committee, there will be an 'Awaiting Your Attention' filter highlighted in orange. Click the filters again to show all forms.

The screenshot shows the 'xForms' tab interface. At the top, there are four main categories: IRB (23), IACUC (20), IBC (16), and xForms (78). Below these are filter buttons: 'Start xForm', 'Export to Excel', '9 Awaiting Your Attention' (highlighted in orange), '8 Unsubmitted', and '61 Being Processed At A Later Stage'. The main area displays a grid of application cards. Each card shows the application type (e.g., 'IACUC Application'), project title, stage/status, submission type, study number, and either the start date or the date it entered the current stage/status.

IRB	IACUC	IBC	xForms
23	20	16	78

Start xForm Export to Excel

9 Awaiting Your Attention 8 Unsubmitted 61 Being Processed At A Later Stage

Application	Project Title	Stage/Status	Submission Type	Study Number	Date
IACUC Application	Data Entry Test, Researcher	Under Review	IACUC Initial Submission	25-07-0007-BYU	Started on Friday at 3:06 PM MT
IACUC Application	DMR Workflow Test	Under Review	IACUC Initial Submission	25-07-0007-BYU	As of 07/21/2025
IACUC Application	IACUC Board Member Training-DMR #3	Under Review	IACUC Initial Submission	PRE25-0027-BYU	As of 09/02/2025
IACUC Application	IACUC Board Member Training-DMR #1	Under Review	IACUC Initial Submission	PRE25-0025-BYU	As of 09/02/2025
IACUC Application	IACUC Board Member Training-DMR #2	Under Review	IACUC Initial Submission	PRE25-0026-BYU	As of 09/02/2025
IACUC Application	IACUC Board Member Training-Full Board	Under Review	IACUC Initial Submission	PRE25-0024-BYU	As of 09/03/2025
IACUC Application	IACUC Submission Processing Test	Under Review	IACUC Initial Submission	PRE25-0001-BYU	As of 07/16/2025
IACUC Application	IACUC Workflow Test #1	Under Review	IACUC Initial Submission	25-0009-BYU	As of 09/12/2025
IACUC Application	IACUC Workflow Test #2 Amendment Test	Under Review	IACUC Amendment	25-09-0034-BYU	As of 09/16/2025
IACUC Application	IACUC Workflow Testing	Under Review	IACUC Initial Submission	PRE25-0003-BYU	As of 07/07/2025
IACUC Application	IACUC Workflow Testing 2-Audrey	Under Review	IACUC Initial Submission	PRE25-0004-BYU	As of 07/09/2025
IACUC Application	IACUC Workflow Test #1	Under Review	IACUC Initial Submission	25-0009-BYU	As of 09/12/2025

If you are using this tab to navigate to your forms to edit, be sure to click the name of the form on the card. These cards show (from top to bottom) the name of the form, project title, the stage/status, submission type, study number, and either the date the form was started if it has not been submitted, or the date the submission entered the current stage/status.

A close-up of an application card. The card has a yellow header with the text 'IBC Application'. Below the header, the text reads: 'Audrey IBC Test 1 Change', 'Data Entry', 'IBC Initial Submission', 'PRE25-0028-BYU', and 'Started on 09/16/2025'.

Project Pages

Clicking on the project number from the [Projects tab](#) (see above) will take you to a projects page. The project page contains basic study information such as the title, the applicable committee, the project department, the study type, the approval dates, expiration dates, current personnel, the approved application, and all study 'events'.

BYU Home Find Project (Ctrl+Q) Help Researcher's Settings Sign off

Project 25-07-0007-BYU (IACUC)

Project: 25-07-0007
Committee: IACUC
Department: Biology
Year: 2025
Study Type: Laboratory
Comments: test

Sponsor(s): Test Sponsor (Primary)
Sponsor Id:
Title: DMR Workflow Test

Project-Site
Site(s): BYU - Brigham Young University
Status: Active
Approval: July 21, 2025 for 36 months
Initial Approval: July 21, 2025
PI: Test, Researcher
Additional: N
Expiration: July 20, 2028
Other Expirations:

Reference xForms (1)

Action	Form	Identifier	Stage	As Of	Ref Active	Inactivated
	IACUC Application	DMR Workflow Test	Under Review	07/21/2025	07/21/2025	

Project-Site Contacts (1)

Name	Role
Test, Researcher	Emergency Contact

Events (2)

Event	Att	Instance/UDF	Start	Complete	Submission Approval Date
IACUC Final Report (#220)	0		09/19/2025		
IACUC Initial Submission (#90)	1		07/21/2025	07/21/2025	07/21/2025

From this page, you can create associated forms such as [Personnel Amendments and Continuing Review forms](#) or create a copy of your application for a [Protocol Amendment](#) or a [Three-year Renewal](#).

The approved application appears under 'Reference xForms'. Click the link to view the application.

BYU Home Find Project (Ctrl+Q) Help Researcher's Settings Sign off

Project 25-07-0007-BYU (IACUC)

Project: 25-07-0007
Committee: IACUC
Department: Biology
Year: 2025
Study Type: Laboratory
Comments: test

Sponsor(s): Test Sponsor (Primary)
Sponsor Id:
Title: DMR Workflow Test

Project-Site
Site(s): BYU - Brigham Young University
Status: Active
Approval: July 21, 2025 for 36 months
Initial Approval: July 21, 2025
PI: Test, Researcher
Additional: N
Expiration: July 20, 2028
Other Expirations:

Reference xForms (1)

Action	Form	Identifier	Stage	As Of	Ref Active
	IACUC Application	DMR Workflow Test	Under Review	07/21/2025	07/21/2025

Project-Site Contacts (1)

If you would like a PDF of your approved application, scroll to the bottom of the form, click 'More' and the 'View as PDF'. Click 'Generate' on the following pop-up.

- *I certify that I am familiar with and will comply with all policies, including BYU animal care policies and procedures.*

* *[Click here](#) to access the "Notification of Hazards and Accidents Management website.*

Signed Monday

View Attachment Questions

View Questions with Notes

View Changed Responses

View as PDF

Close More ▸

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The project page will also display all personnel with their roles under 'Project-Site Contacts'.

Last on the project page are the 'Events'. These detail all submissions associated with this project including the initial submission and any amendments both personnel and protocol.

Starting and Submitting an Initial Application

Creating a new application

1. On any of your [dashboard tabs](#), click on **Start xForm**.

The screenshot shows the 'My IACUC' dashboard. At the top, there are two main sections: 'Projects' with a count of 20 and 'xForms' with a count of 14. Below these are navigation tabs: 'Export to Excel', 'Start xForm', '20 PI', '15 Emergency Contact', '2 External Researcher', '1 Graduate Write Access', and '4 Post-doc Researcher'. The main area displays a grid of application cards, each with a title, status, and expiration date. For example, one card is '25-0009-BYU New From PI' with status 'Active' and expiration 'Exp 07/20/2028'. Another card is '25-09-0033-BYU' with status 'Active' and expiration 'Exp 09/14/2028'. The cards are organized into a grid that is 5 rows high and 4 columns wide.

2. Click on the application you would like to start. If you selected a specific committee on your [switchboard](#), only the applicable application will be available to select. If you selected 'Show Everything' on the switchboard, all applications will appear.

Start Form on User

Select xForm to start

Action Form (Click to start)

-  IACUC Application
-  IBC Application
-  IRB Application

3. Fill out the application. Most questions are marked as required.

- a. If you have filled out all the required questions on the page, you will be able to advance by clicking **Next** either at the bottom of the page or at the top right. If you click Next before answering the required questions, you will get an error prompting you to fill out the blank questions.

BYU

Collaborators

General Information

Page 1 of 3

Next

IACUC Application -- General Information

Make sure to click SAVE on each of the personnel cards.

Save

Name *

BYU ID *

Role *

Responsibilities *

Experience/Training *

20.160 Are there any special circumstances or other unique personnel arrangements involved in this study (e.g., staff from another institution coming to perform procedures) which the IACUC and LARC need to be aware of? (Required)

Yes

No

Next Save for Later More

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2025.10.8265.0/Release/3375223 | GCWBWS1 | 2025-11-05 19:07:24Z | 0.5066
Powered by IRBManager

- b. If you would like to advance to another page on the application without filling out all of the required questions, you can use the drop-down menu located at the center-top of the application.

Note: Other pages will appear in the drop-down menu based on how certain questions are answered on previous pages.

BYU

Collaborators

General Information

Page 1 of 3

Next

IACUC Application -- General Information

20.50 Form Creator

Researcher Test

20.60 Protocol Number

Will be blank until after submission.

General Information

Trainings

Attestations and Submission Instructions

Check & Submit Form

Add Note View Audit

Add Note View Audit

- c. If you have worked through the application, but have skipped questions throughout the application, clicking **Check & Submit Form** in the drop-down menu will take you to a page with a list of links to pages with required questions that you have missed. You will not be able to submit until all required questions are completed.

The image shows a web application interface. At the top, there is a dropdown menu labeled 'Animal Use Application' with a downward arrow. Below this, a list of sections is displayed, each with a small icon to its left. The sections are: General Information, Animal Use Application, Animal Numbers and Justifications, Sourcing, Husbandry, and Transport, Transgenic Animals and Radiation, Euthanasia, Surgery, Anesthesia, Analgesia, Custom Procedures and SOPs, Experiments and Activities, Biological Materials, Agents and Hazards, Other Considerations, Literature Search, Trainings, and Attestations and Submission Instructions. At the bottom of the list, the text 'Check & Submit Form' is highlighted in yellow.

Animal Use Application	
General Information	
Animal Use Application	
Animal Numbers and Justifications	
Sourcing, Husbandry, and Transport	
Transgenic Animals and Radiation	
Euthanasia	
Surgery	
Anesthesia	
Analgesia	
Custom Procedures and SOPs	
Experiments and Activities	
Biological Materials	
Agents and Hazards	
Other Considerations	
Literature Search	
Trainings	
Attestations and Submission Instructions	
Check & Submit Form	

Form Validation Messages

Your progress to this point *has been saved*, however you must address the following issues before you can submit this form.
Click on a page name to go to issues on that page.

[General Information](#)

- Study Title - Required.
- Principal Investigator - Required.
- PI Department - Required.
- Project Responsibilities - Required.
- Relevant Experience - Required.
- Assign Key Personnel - One or more errors exist in the table:
 - You must supply at least one row of data.
- Special Circumstances? - Required.

[Trainings](#)

- Animal Specific Training - Required.

Things to note

- The system saves your data every time you move to another page of the application. Be sure to use the 'Save for Later' button at the bottom of the screen whenever you take a break from working on the application.

Next **Save for Later** More ▸

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2025.10.8265.0/Release/3375223 | GCWAWS1 | 2025-11-05 23:27:12Z | 0.258s

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- When adding the Principal Investigator, only faculty members will appear in this field. Search by their last name, and then their first initial if they do not show up: **'LastName, F'**. If they still do not appear, please reach out to iacuc@byu.edu to get them added as an eligible PI.
- If you are not the PI, but you are the form creator, don't forget to add yourself to the list of study personnel.

- If you are the form creator and you have not submitted the form to the committee yet, you are the only one who is able to edit the application. Adding people to the personnel cards does not automatically give them access to the form. They are only added once the form has been submitted to the committee for the first time. If you need to have multiple people working on a brand new xForm, add them as a 'Collaborator'. At the top of the form's page, click on 'Collaborators'.

Collaborators

General Information

Page 1 of 3

20.150 In this section list all the personnel who will be conducting procedures or interacting with wild animals as outlined in this study. Include the PI even if they will not specifically handle animals! (Required)

In the "Role/Status" column put the person's primary role (e.g., Post Doc, Student, etc.).

- In the "Project Responsibilities" column provide a summary of which procedures this person will conduct separated by semi-colons (e.g., all procedures; sub-cranial device implant; post-surgical monitoring; euthanasia, etc.). Be sure all procedures in the study are covered by at least one person.

In the 'EMail' field, search the user by their name or the netid@byu.edu email.

Change the 'Access' to 'Edit, manage, and submit'. This will give the user permission to edit the form, add other collaborators, and submit the form to the next stage. Then click 'Add'. The user will receive an email with a link to the application for them to edit. You can CC yourself on the email if you would like.

Collaborators

Add

EMail

Access

Note for Collaborator

☐ CC Me

Add

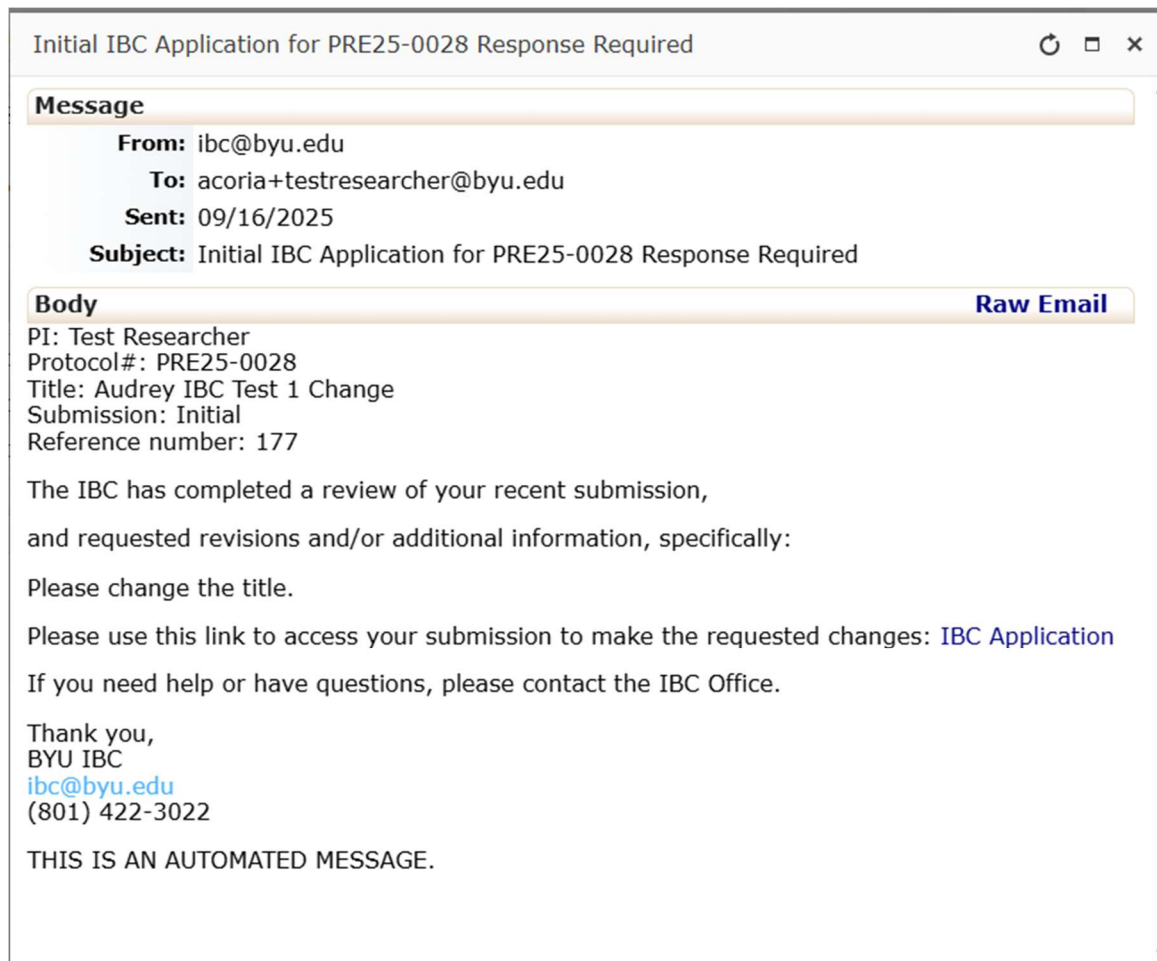
Current Collaborators

Action	Collaborator	Permission	BGR
	Test, Researcher	Author	

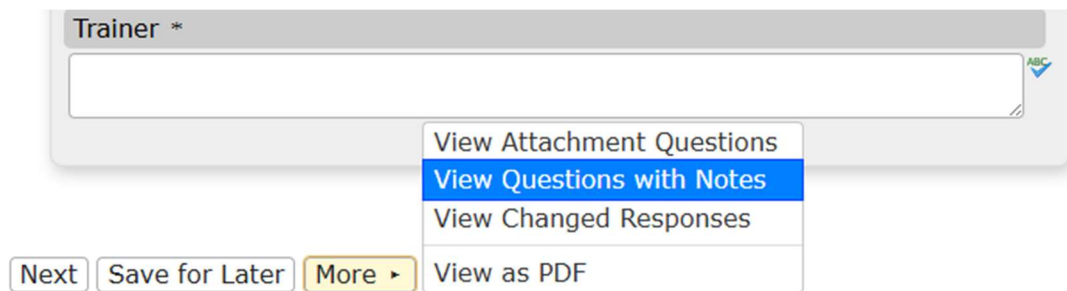
- If the PI is the user submitting the form, they will sign off and the form will be sent to the IACUC/IBC staff for processing. If someone other than the PI is the user submitting the form, the form will move to the 'PI Signature For non-PI Submission' stage and the PI will get an email notifying them that there is an application ready for their review. The PI will be able to sign off on the submission and submit the form to the IACUC/IBC staff or the PI can send the submission back to the form creator for editing. The PI **cannot** edit the form when it is in this stage. The form can only be edited in the 'Data Entry' stage.

Responding to Committee Feedback

Once you have submitted a form to the IACUC/IBC, if there are changes requested, the form creator and the PI will receive an email notifying them that changes are required before they resubmit to the IACUC/IBC. A link to the application will be in the email. The form can also be accessed from your OneAegis dashboard. See the [xForms tab](#) section above. (Example email below)



The email notification may have information on what needs to be changed before resubmission, but there also may be notes from reviewers or IACUC/IBC staff throughout the application specifically indicating the questions that need to be changed. To view these notes, scroll to the bottom of any page on your application, click 'More' and then 'View Questions with Notes'.



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2025.10.8265.0/Release/3375223 | GCWBWS1 | 2025-11-05 22:12:14Z | 0.248s

This will open up a new tab that will show all of the questions with notes and which page they are on. You will not be able to edit the questions from this page, but there are links that will take you to the questions for you to edit.

Once you have made the necessary changes, resubmit the application. It will route to the PI for signoff as applicable.

Creating Amendments or Other Forms

Personnel Amendments or Continuing Review Forms

Navigate to the project page you need to edit the personnel on. See the [Projects Tab](#) section above to navigate to the [project page](#).

In the 'Action' menu on the left-hand side of your screen, click 'Start xForm'.

BYU Home Find Project (Ctrl+Q) Help Researcher's Settings Sign off

Project 25-07-0007-BYU (IACUC)

Project: 25-07-0007
Committee: IACUC
Department: Biology
Year: 2025
Study Type: Laboratory
Comments: test

Sponsor(s): Test Sponsor (Primary)
Sponsor Id:
Title: DMR Workflow Test

Project-Site

Site(s): BYU - Brigham Young University
Status: Active
Approval: July 21, 2025 for 36 months
Initial Approval: July 21, 2025

PI: Test, Researcher
Additional: N
Expiration: July 20, 2028
Other Expirations:

Reference xForms (1)

Action	Form	Identifier	Stage	As Of	Ref Active	Inactivated
	IACUC Application	DMR Workflow Test	Under Review	07/21/2025	07/21/2025	

Project-Site Contacts (1)

Name	Role
Test, Researcher	Emergency Contact

Events (2)

Event	Att	Instance/UDF	Start	Complete	Submission Approval Date
IACUC Final Report (#220)	0		09/19/2025		
IACUC Initial Submission (#90)	1		07/21/2025	07/21/2025	07/21/2025

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2025.10.0206.5/Release/3379223 | GOVERN51 | 2025-11-09 20:13:26Z | 0.210a
Powered by IIRB Manager

Select the form you would like to start. Fill out the form as necessary and submit it to the IACUC/IBC office.

Start Form on Project-Site 25-07-0007-BYU

Select xForm to start

Action	Form (Click to start)	Description
	IACUC Continuing Review Form (Draft)	Use this form at the end of the three year approval
	IACUC Personnel Change	Personnel Change Submission to add and/or remove personnel from an existing project.

If you have started a form but need to come back to finish and submit the form later click 'Save for Later' at the bottom of the page. You can find the form on the '[xForms](#)' tab on your [Dashboard](#).

See [Responding to Committee Feedback](#) for instructions on any feedback the committee has for your form.

Protocol Amendments

Protocol amendments are started differently than other forms on a protocol. In OneAegis, protocol amendments are actually just a copy of your approved application.

On the [project page](#) of the protocol that needs a protocol amendment, select the Copy icon next to approved application under 'Reference xForms'.

BYU Home Find Project (Ctrl+Q) Help Researcher's Settings Sign off

Project 25-07-0007-BYU (IACUC)

Project: 25-07-0007
Committee: IACUC
Department: Biology
Year: 2025
Study Type: Laboratory
Comments: test

Sponsor(s): Test Sponsor (Primary)
Sponsor Id:
Title: DMR Workflow Test

Project-Site

Site(s): BYU - Brigham Young University
Status: Active
Approval: July 21, 2025 for 36 months
Initial Approval: July 21, 2025

PI: Test, Researcher
Additional: N
Expiration: July 20, 2028
Other Expirations:

Reference xForms (1)

Action	Form	Identifier	Stage	As Of	Ref Active	Inactivated
Copy	IACUC Application	DMR Workflow Test	Under Review	07/21/2025	07/21/2025	

Project-Site Contacts (1)

Name	Role
Test, Researcher	Emergency Contact

Events (2)

Event	Att	Instance/UDF	Start	Complete	Submission Approval Date
IACUC Final Report (#220)	0		09/19/2025		
IACUC Initial Submission (#90)	1		07/21/2025	07/21/2025	07/21/2025

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2025.10.0205.0/Release/3375223 | CCWAVES | 2025-10-09 23:33:13Z | 0.185s
Powered by IRBManager

The next screen will give you an option to 'Create a new three year application' or 'Amend your approved IACUC Application'. For a protocol amendment, choose 'Amend your approved IACUC Application'.

Copying xForm ...

Choose an Action

Create a new three year application

Choose this option to create a new three year protocol based on this application.

Amend your approved IACUC Application

Choose this option to amend your currently approved IACUC application.

This will create a copy of your approved application. The first page asks for information about the amendment including what is being changed, and a brief description of the amendment. There is also a link to create a personnel amendment.

Click Next and make the changes in the sections of the application that need to be changed. You can navigate the application from the dropdown menu at the top of the page.

Collaborators

Amendment Header

Amendment Header
General Information
Animal Use Application
Animal Numbers and Justifications
Sourcing, Husbandry, and Transport
Transgenic Animals and Radiation
Euthanasia
Surgery
Anesthesia
Analgesia
Custom Procedures and SOPs
Experiments and Activities

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10.10 Principal Investigator Output
This is the principal investigator at the time the application was submitted.
Test, Researcher

10.20 Type of Modification (Required)
Check all that apply

☐ Change in Principal Investigator
☐ Change in project title, funding source or grant number
☐ Change in animal species, strain, source or supplier
☐ Change in location of approved animal procedure

Add Note View Audit

Add Note View Audit

Submit the application as you would an initial submission. See [Responding to Committee Feedback](#) for instructions on any feedback the committee has for your amendment.

Copy your Protocol for a three-year Renewal

On the [project page](#) of the protocol that needs a protocol amendment, select the Copy icon next to approved application under 'Reference xForms'.

BYU

Home
Find Project (Ctrl+Q)
Help
Researcher's Settings
Sign off

Project 25-07-0007-BYU (IACUC)

Project: 25-07-0007
Committee: IACUC
Department: Biology
Year: 2025
Study Type: Laboratory
Comments: test

Sponsor(s): Test Sponsor (Primary)
Sponsor Id:
Title: DMR Workflow Test

Project-Site

Site(s): BYU - Brigham Young University
Status: Active
Approval: July 21, 2025 for 36 months
Initial Approval: July 21, 2025

PI: Test, Researcher
Additional: N
Expiration: July 20, 2028
Other Expirations:

Reference xForms (1)

Action	Form	Identifier	Stage	As Of	Ref Active	Inactivated
	IACUC Application	DMR Workflow Test	Under Review	07/21/2025	07/21/2025	

Project-Site Contacts (1)

Name	Role
Test, Researcher	Emergency Contact

Events (2)

Event	Att	Instance/UDF	Start	Complete	Submission Approval Date
IACUC Final Report (#220)	0		09/19/2025		
IACUC Initial Submission (#90)	1		07/21/2025	07/21/2025	07/21/2025

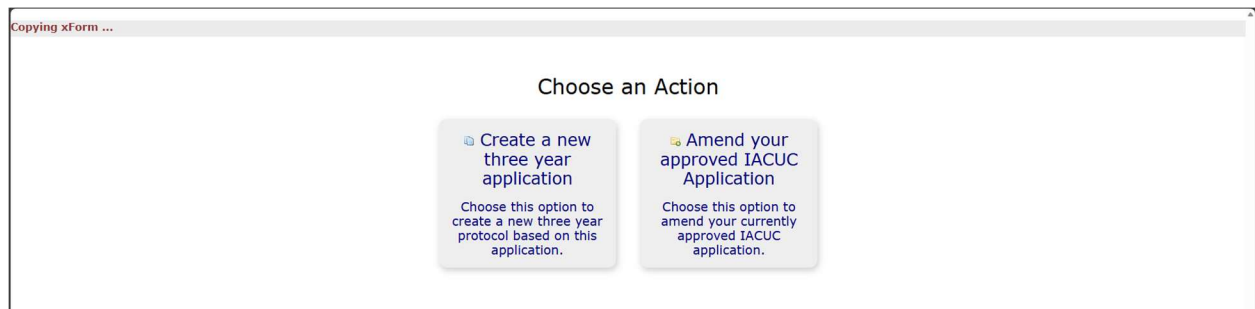
Send EMail
Start xForm
xForms (1)

Recent Items
25-07-0007-BYU
2025-113-BYU
25-09-0033-BYU
PRE25-0003-BYU
25-0901-BYU
25-0009-BYU
2025-167-BYU

My Docs & xForms
0 Attachments
89 xForms

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2025.10.8265.0/Release/3375223 | GCWAW51 | 2025-11-05 23:33:53Z | 0.185x
Powered by IRBManager

The next screen will give you an option to 'Create a new three year application' or 'Amend your approved IACUC Application'. For a renewal, choose 'Create a new three year application'.



The screenshot shows a web browser window with the title bar 'Copying xForm ...'. The main content area is titled 'Choose an Action' and contains two buttons. The left button is labeled 'Create a new three year application' and includes the instruction: 'Choose this option to create a new three year protocol based on this application.' The right button is labeled 'Amend your approved IACUC Application' and includes the instruction: 'Choose this option to amend your currently approved IACUC application.'

This will create a copy of your approved application, but it will not be associated with the previous project number. Make any needed changes to the application and submit it as you would an initial application. A new number will be assigned on submission.

See [Responding to Committee Feedback](#) for instructions on any feedback the committee has for your amendment.